

MANLY BOWLS CLUB INC.

MENS BOWLING DIVISION

CONSTITUTION (or Rules)

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MANLY BOWLING CLUB INC.

MENS' BOWLING DIVISION

CONSTITUTION (or Rules)

1. The Division will be known as Men's Bowling Division (hereinafter called 'the Men's Club').

2. OBJECTS:

- a) To play and promote the game of bowls;
- b) To engender by association a fraternal feeling amongst bowlers and to preserve and promote the best traditions of the game;
- c) To conform at all times with the requirements of the laws of the game as adopted from time to time by the Bowls Queensland and the Constitution of the Manly Bowling Club Inc. (hereafter called 'the Incorporated Club').

3. MEMBERSHIP:

- a) The membership of the Men's Club shall comprise all male Bowling, Life, and Junior Members of the Incorporated Club who shall without further consent be deemed to be Members of the Men's Club.
- b) The membership of the Men's Club shall be divided into the following Categories:
 - Bowling Members
 - Junior Members

4. FINANCIAL YEAR:

- a) The Men's Club financial year shall coincide with the financial year of the Incorporated Club.
- b) All fees are due and payable in advance by the 30th November of each year.

5. MANAGEMENT COMMITTEE/OFFICE BEARERS:

- a) The Management Committee shall consist of the Office Bearers as set out below:
 - President
 - Vice President
 - Secretary
 - Games Director
 - Chairman of Selectors
 - Gateway District Bowls Association Delegate
 - Three (3) Committeemen

- (b) At every Annual General Meeting of the Men's Club the Office Bearers shall retire from office but if nominated shall be eligible for re-election.
- (c) All financial members of the Men's Club (excluding Junior Members) shall be entitled to stand for office and to vote at any meetings of the Men's Club.
- (d) A Patron or Patrons may be appointed from time to time by the members in General Meeting, and they shall thereupon be deemed to be Honorary Members of the Club provided that any Patron who is a Full Member of the Club shall also be entitled to exercise all the privileges and advantages of such membership.

6. SELECTORS:

- (a) The Pennant Selectors shall consist of five (5) Selectors¹. They shall be elected at the Annual General Meeting. The elected Selectors will appoint from their number the Chairman of Selectors. They shall select the teams for Pennants and any other inter-Club Competition nominated by the club.

In addition a maximum of 5 Social Selectors shall be elected at the Annual General Meeting. The Social Selectors are responsible for the selections within social games.

- (b) The Selectors shall be elected in the same manner and at the same time as the Office Bearers.
- (c) The Men's Committee has the right to remove any Selector at any time and appoint another Selector.

7. ELECTIONS:

The election of Office Bearers and Selectors shall be in accordance with the Constitution of the Incorporated Club relating to election of the Board subject however to Clause 5 (b), (c), and (d) hereof, which shall prevail.

8. ANNUAL GENERAL MEETINGS, OTHER GENERAL MEETINGS AND COMMITTEE MEETINGS:

- a) The Annual General Meeting of the Men's Club shall be held in October or November of each year.
- b) The Annual General Meeting and any other General Meetings shall be convened and held by giving at least 14 days notice by the posting of such notice in the Clubhouse relating to the Annual General Meeting or General Meetings respectively. They shall be conducted in the same manner as those of the Board of the Incorporated Club except that:

¹ Amended from 3 to 5 selectors 26 Oct 2019

- i. References to the "Board" shall be read as references to the "Management Committee";
- ii. References to "Chairperson" or "Deputy Chairperson" shall be read as references to "President" or "Vice President";
- iii. The quorum of the Management Committee shall be half plus one ($1/2 + 1$) of the elected members;
- iv. The quorum for an Annual General Meeting or General Meeting shall be twice the number on the committee plus one.
- v. References to "Directors" shall be read as references to "Office Bearers".

9. CASUAL VACANCIES:

The Management Committee may at any time appoint a member to fill a casual vacancy in respect of the Management Committee or the Selectors and the member so appointed shall hold office until the next Annual General Meeting.

10. DUTIES OF SECRETARY

- (a) Issue all notices and keep minutes of meetings.
- (b) Receive and dispatch correspondence and submit such reports as may be required.

11 DUTIES OF PRESIDENT AND VICE PRESIDENT

- (a) **Duties of the President:**
 - The President shall preside at all meetings and ensure that the decisions of the meetings are carried out.
 - The president is ex-officio a member of all Committees and Sub-Committees of the Division.
 - Attend to the carrying out of the decisions of the Board of Management and generally see that the members are properly accommodated and that the Constitution of the Club is adhered to in the terms of reference of the Men's Committee.
 - Welcomes all visitors and new members to the Club.
 - Will be spokesperson for the club for all coming events and functions.
 - Will attend all District events as required.
- (b) **Duties of the Vice-President:**
 - Assist the President when requested.
 - Fill in for the President when he is not at the Club.
 - Organise Men's and Mixed social days and update the events calendar.
 - Be responsible for issuing and collecting the votes for the George Funnel Medal.
 - Organise fund raising activities and keep a record of monies received and paid out.

12. DUTIES OF GAMES DIRECTOR:

- (1) The Games Director in consultation with the Greenkeeper and the Chairman of Selectors shall conduct each year the following Club Championship events:
 - (a) **Singles Championships**
 - **"A" Singles** which shall be open to all members.
 - **"B" Singles** which shall be open to all members who have not won an "A" or "B" Singles in any Club.
 - **"C" Singles** which shall be open to all members who have not won an "A" "B" or "C" singles in any Club.
 - **"Novice Singles"** which shall be open to all members who have been a member of any bowls club for less than two years at the closing date of nominations and who have not won a Singles Championship in any Club.
 - **"Veteran Singles"** which shall be open to any member who is over the age of seventy years at the closing date of nominations.
 - (b) **Other Championships**
 - "Pairs" Championship
 - "2 Bowl Triples" Championship
 - "Fours" Championship
 - Any other Club Championship events, which the Club wishes the Games Director to conduct.
- (2) No Championship events shall be scheduled to be played on a long week-end or Public Holiday or on a sponsored day. Players may agree between themselves to play on a long week-end or Public Holiday.
- (3) The Games Director is entitled to call Club Championship events on or after 1st December, as long as the current or previous year's event has been finalized. All finals shall be completed in the calendar year stated and two (2) weeks notice shall be given before the commencement of any game.
- (4) The names of all winners of any Club Championship event authorised by the Club shall be entered on the Club's Honour Board.
- (5) Championship events conducted by the Club shall only be held if eight or more nominations are received for the event prior to the closing time for nominations with the exception of the "Novice" Singles which shall be held if there are four or more nominations.
- (6) The Games Director shall not schedule a member to play a semi-final and final on the same day nor shall he require a member in the Veteran Singles to play more than one Championship game on one day without the express agreement of the members involved.

- (7) The Games Director shall in conjunction with the Selectors and the Match Committee Chairman, where appropriate:
- i. Assist in arranging Pennant Matches;
 - ii. Assist in arranging Social Games of bowls and selection of players therefore;
 - iii. Post on the Notice Board all team selection fixtures and notices;
 - iv. Furnish match results to the media and/or recorders.

13. DUTIES OF SELECTORS:

- (a) Select teams for pennant fixtures and any other competitive fixtures where the Men's Club is to be represented as a Club;
- (b) Determine the handicapping of members (if applicable).
- (c) Organise social games for the Men's Division.

14. DELEGATES:

At the Annual General Meeting the delegate shall be elected to the District and any other body to which the Men's Club is entitled representation. The Delegate shall present a concise report of meetings attended to each Management Committee meeting.

15. FUNDS:

The funds of the Men's Club are at all times regarded as the property of the Incorporated Club.

16. REGULATIONS:

The Management Committee shall have the power to make, alter or repeal any such regulations as are necessary to manage the affairs of the Men's Club within the confines of the Constitution and by-laws of Manly Bowls Club Inc.

17. ALTERATIONS:

No alteration shall be made to this Constitution except by resolution passed by a majority of not less than two-thirds of the members of the Men's Club for the time being entitled to vote as may be present at the Annual General Meeting or General Meeting of the Men's Club of which resolution not less than 14 days notice specifying the intention to propose such resolution has been duly given. Such proposed resolution shall bear the name in print and signature of both the proposer and seconder of the resolution.

REGULATIONS

- **COMPETITIONS**

- The 'Play, sub or forfeit rule' shall apply in all Club competitions, except in the case of sickness and then at the discretion of the Match Committee in singles matches only.
- Notwithstanding Regulation 1(a), the Executive of the Management Committee may, defer, postpone or determine a playing date and time, upon the application of any member of a constituted team on the basis of compassionate or other exceptional circumstances.

- **MATCH COMMITTEE**

- The Match Committee shall consist of 3 members. The Games Director, an Accredited National Umpire and one other elected by the Council.
- If a member of this committee is involved in a matter, which requires a decision from this committee, the Council will appoint one of its members to take his place.

- **LIMIT ON POSITIONS HELD**

- An Office Bearer shall hold only 1 position within the Management Committee.
- An Office Bearer may, from time to time, co-opt the assistance of one or more Club members to assist in the discharge of the responsibilities of his position.